

**River Valley School Board - Committee Meeting**

Date: March 5, 2024

Meeting Time: 5:00 PM

Adjourn Time: 6:01 PM

Page 1 of 1

Committee: Buildings and Grounds

Present: Fred Iausly, Sara Carstensen, Elisabeth Minich, Loren Glasbrenner, Scott Moore, Jeni Meuer, Jon Linley (President, CMS)

Agenda Item	Motion	2 <sup>nd</sup>	Discussion
Read the public notice			Iausly read the notice as posted. He noted that until there is a quorum present, no action will be taken.
Approval of 11/20/23 Minutes	Carstensen	Minich	A quorum was reached, so action was taken to approve the minutes.
Reliable Floor Care Contract	Carstensen	Minich	Glasbrenner shared new maps that were created by our team to examine building spaces and to not work in rooms that could potentially be affected by renovations from the referendum. Iausly shared that we should consider focusing time at the high school and thinking about potential schedules of how to take on all spaces. Meuer shared that a finish can make a big difference. Carstenson moved and it was seconded by Minich to complete hallways and classroom floors at RVHS not to exceed \$165,000 including the terrazzo repair.
CMS Custodial Services Contract			<p>Glasbrenner shared the CMS contract and explained the process to update the terms of the current contract. Glasbrenner shared the ticket system results with the group.</p> <p>Linley asked the Committee what they have heard from the public or staff. Carstenson shared that she has heard from many parents who have explained that they are concerned about the level of cleanliness in the buildings as well as the spread of infectious diseases. Linley proposed that there should be a direct point of contact to express their concerns. He explained that they time/date stamp their pictures when they clean a classroom. Iausly shared that he would hope to see a steady decline in ticket submission. Linley shared that they have shifted their methods at RVMS to see if it has made a difference. The process is working so they are planning to implement the processes to RVE and then RVHS.</p> <p>Glasbrenner shared that there are still things that are on the daily checklist that are not getting done. Linley stated that there needs to be education around the processes they have in place. Linley shared that there are always going to be complaints and the difference with his company is that someone will show up within an hour as opposed to days.</p> <p>Iausly stated that there was a lot of work that will need to be done during the summer and a lot of planning needs to take place in order for that to happen. Linley explained the process of summer cleaning is that everything is taken out of the classrooms to be deep cleaned. Once the cleaning is complete, the objects are returned to the room. If maintenance needs to be done in the rooms it is preferred that it is done prior to cleaning. Glasbrenner and the maintenance crew will coordinate with his team.</p>

			<p>Linley is confident that the processes they have in place will lead to increased staff confidence. He is meeting monthly with an administrator and will reach out and schedule meetings with the remaining administrators.</p> <p>Glasbrenner documented five points to summarize areas of continued need:</p> <ol style="list-style-type: none"> <li>1. Continued completed specs with few exceptions (which also includes checklists that are completed by CMS staff)</li> <li>2. Coordinated and scheduled deep cleaning expectations for the summer of 2024.</li> <li>3. Continued daily communication with teachers by CMS staff for tickets to educate all parties involved.</li> <li>4. Continued monthly meetings with each building administrator with the site manager/Jon Linley.</li> <li>5. Documented quote for stripping/waxing from CMS to Glasbrenner for RVE and RVMS spaces (classrooms and hallways).</li> </ol> <p>Glasbrenner invited Linley to the monthly meeting and assured him that expectations will be met or all communication will be forwarded to the Committee to seek other bids for this work. Carstenson shared that the frustration should not continue as the work needs to get done without reminders.</p>
<p>2023-24 Project Updates</p>	<p>Carstensen</p>	<p>Minich</p>	<p>Meuer was present and shared progress on several projects. Glasbrenner shared that the bleachers at RVHS have not passed inspection and that a replacement has been budgeted for this year. Due to new policy processes, he asked the Committee to approve a bid that included 3 options which Hegland and Meuer had received. Glasbrenner outlined option #2 on the bid in addition to the removal of the current bleachers. A motion was made by the Committee to approve option #2.</p> <p>Meuer then shared options for elementary gym flooring. Administration has met with the phy ed teachers to seek ideas. Meuer shared the options of epoxy, omni, and vinyl. As more selections come forward, an update will be given to the Committee.</p> <p>Glasbrenner also shared progress on the drainage project with baseball and softball facilities. Meuer spoke of the expense and the incredible progress for this area.</p>
<p>Update on School Forest</p>			<p>There is work slated for spring break on the school forest, as well as volunteer hours being spent there again in the near future by a volunteer, Dick Powell. Glasbrenner has also been in contact with UW Stevens Point to initiate a learning curriculum to coordinate with stations on the trail. Iausly shared the contact information for a LaCrosse County surveyor, Brian Meyer, to get some information on a historical map feature on our site.</p>

Strategic Plan			Provide facilities that deliver safe, comfortable, modern, and sustainable environments in which to learn, grow, and collaborate.. <ul style="list-style-type: none"> <li>- Follow the District's maintenance plan for its facilities and adjust as necessary to be consistent with the selected long-range facilities plan.</li> </ul>
Next meeting			May 20, 2024 - 5 pm
Adjourn	Carstensen	Minich	The meeting adjourned at 6:01pm